

Erewash Canal Preservation & Development Association

...looking after the Erewash Canal since 1968



Organisers of the Langley Mill Boat Rally 27th – 29th May 2023



Traders' and Exhibitors' Risk Assessment (Form TERA1)

Business Title			
Business Address			Postcode:
Phone Numbers	Daytime:	Mobile:	
Email address			
Name of Insurer			
Policy Number			
Indemnity Limit		Date of renewal	
Please indicate which of the following are relevant to your trade/exhibit (Please note: If you say yes to any of the following you must adhere to the corresponding requirements in the terms and conditions)			
Do you store fuel for generators?	Yes	No	
Do you use Liquid Petroleum Gas (LPG)?	Yes	No	
Do you use electrical equipment?	Yes	No	
Do you use substances that are regulated by the Control of Substances Hazardous to Health (COSHH)?	Yes	No	
Do you supply food and/or drink to customers?	Yes	No	
Does your trade/activity require an additional risk assessment/method statement to cover risks specific to your trade/activity?	Yes	No	
Do you carry a minimum of at least one 3kg powder (or equivalent) fire extinguisher (certificated)?	Yes	No	
Do you carry a fire blanket?	Yes	No	

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Traders' and Exhibitors' Terms and Conditions of Entry

In relation to the risk assessment you must adhere to whichever of the following apply to your trade/exhibit

- All Fuel for generators is stored safely in a well-ventilated area and in containers approved for that purpose
- All Liquid Petroleum Gas containers are stored upright and secured
- All electrical equipment has a current Portable Appliance Testing certificate
- Data sheets for all Control of Substances Hazardous to Health are held by the trader/exhibitor on site.
- Food Standards Agency Regulations are adhered to.
- Fire protection equipment suitable for your trade/exhibit is readily accessible.

During the rally you are required to ensure the following:

- There are no trailing cables.
- No nails or screws (or similar) protruding in a dangerous manner.
- Sharp objects kept out of reach.
- That carpet/flooring is secure and does not create a trip hazard.
- That any display structure is always supported fully.
- All electrical fittings and appliances are secure from being tampered with.
- Electrical supplies are not overloaded.
- Trade items/exhibits do not protrude into gangways, unless with the organisers' consent.
- You (and all members of your team) are aware of the nearest first aid and fire rendezvous points, exits from the site and your own emergency procedures.
- Any waste that could cause a fire or health hazard is cleared away in a timely manner.
- You (and all members of your team) adhere to any Covid requirements as appropriate at the time of the rally.

(Special conditions for land-based trades and exhibitors)

- There should be NO movement of vehicles on the site whilst the event is open to the public and all instructions by vehicle marshals must be carried out.
- No LPG heaters can be used.

DECLARATION

I have read and agree to abide by the Erewash Canal Preservation & Development Association's Terms and Conditions of Entry and have completed the above Risk Assessment.		
Name:		
*Boat trader / Land-based trader / Exhibitor *Delete as appropriate	Trade Name:	
Signature		Date:

Please return this completed form along with your original booking form.

Data Protection: We'll use your email address to keep in touch about your booking and volunteering opportunities at the Langley Mill Boat Rally. We will never sell your data. See <https://ecpda.org.uk/privacy>